

OFFICIAL PROCEEDINGS
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT
REGULAR MONTHLY MEETING – NOVEMBER 14, 2017

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, November 14, 2017, at 12:00 p.m. in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Rev. Henry Ballard, Jr., President; Mr. Elton J. LeBlanc, Vice President and Mr. Harold J. Anderson, Secretary. Absent was Ms. Cheri C. Quigley, Treasurer. Also present were Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Ted Roche, Project Manager; Mr. Sal Cusimano, Research and Administrative Assistant; Ricky Melerine, Public Relations Liaison; Mr. William Stamm, Duplantier, Hrapmann, Hogan & Maher, L.L.P.; Mr.'s Troy Jeanfreau and Gabriel Arias, AECOM; Mr.'s Todd Fuller and Zeljko Franks, Associated Terminals; Ms. Deborah Keller; D. D. Keller & Partners and Mr. Joey DiFatta, St. Bernard Sheriff's Office.

President Ballard asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on October 18, 2017.

President Ballard recognized Mr. Stamm who presented the FY 2016-2017 Audit and Agreed Upon Procedures. Mr. Stamm discussed the individual phases of the Audit and also discussed the new requirements of the Legislative Auditor (Agreed Upon Procedures). Mr. Stamm then informed the Board that the Port received a Clean Opinion, Clean Audit. The Board thanked Mr. Stamm for his presentation, and Mr. Heaphy thanked the staff for all their help both before and during the Audit.

On motion of Mr. Anderson, seconded by Mr. Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to accept Fiscal Year 2016-2017 Audit and Agreed Upon Procedures (AUP).

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a new lease with Louis Walker for 3,000 sq. ft. of storage space located at 410 Bonita Drive, Building 176, Chalmette Terminal.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a Tariff change for St. Bernard Port, Harbor and Terminal District Arabi Slip Dock Terminal Tariff No. 1: Cover Letter, Exec. Director's Name; Page 1, Exec. Director's Name and Page 26, Item 415, effective December 15, 2017, after Mr. Graves gave the explanation for the change.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a Tariff change for St. Bernard Port, Harbor and Terminal District Violet Terminal Tariff No. 1: Cover Letter, Exec. Director's Name; Page 1, Exec. Director's Name; Page 2, Item 102; Page 20, Item 312 and Page 26, Item 415, effective December 15, 2017, after Mr. Graves gave the explanation for the change.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a Tariff change for St. Bernard Port, Harbor and Terminal District Vessel Mooring Miss. River M.P. 86.5, 89.5 & 90.5 AHP Tariff No. 1: Page 1, Exec. Director's Name; Page 23, Item 308 and Page 25, Item 414, effective December 15, 2017, after Mr. Graves gave the explanation for the change.

On motion of Mr. Anderson, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved Change Order # 4 for Gottfried Contracting LLC relating to the Sewer Lift Station Improvements project. An overrun for \$88,926.87 and addition of 60 contract days.

President Ballard recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales discussed the operating and capital budgets, Balance Sheet, Professional Services and Lessees Arrears. Mr. Heaphy discussed the outstanding debt on the Munna lease and informed the Board that there will be a motion on the December Agenda to address the debt. The Board discussed the Finance Report. President Ballard thanked Mr. Gonzales for his report.

President Ballard recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy discussed the need to have Leger & Shaw review the marine tariff agreements, Jerry Graves' retirement and the Christmas Open House. Mr. Heaphy then recognized Mr. Roche who gave an update on current and future construction projects. President Ballard thanked Mr. Heaphy for the report.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved First Amendment to the Cooperative Endeavor Agreement between the Board of Commissioners of the Port of New Orleans and The St. Bernard Port, Harbor and Terminal District for Joint Marketing of their Ports.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, and after asking for any public comment, the Board unanimously approved a professional services contract with KDC Enterprises, LLC to perform port security grant administration services relating to the Round 17 Federal Port Security Grant Program. Not to exceed \$89,000.

President Ballard recognized Mr. LeBlanc who inquired about the purchasing of additional land in Violet. Mr. Heaphy informed the Board that land owners have been contacted, and when appropriate the administration will ask for permission from the Board to negotiate the purchasing of additional properties.

On motion of Mr. LeBlanc, seconded by Mr. Anderson, the meeting was adjourned.